

Retention and Classification Report

Agency: Uintah County Cemeteries Department (Utah) (3661)

Vernal Memorial Park
1750 South 500 East
Vernal, UT 84078
435-789-8514

Records Officer Colleen Guinn

28367 Vernal Memorial Park Cemetery map book

AGENCY: Uintah County Cemeteries Department (Utah)

SERIES: 28367

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TITLE: Vernal Memorial Park Cemetery map book

DATES: ca. 1983-

ARRANGEMENT: Numerical by sheet number.

DESCRIPTION:

These books contain maps of the cemetery. They are used daily to locate specific grave sites. These books include index, plat, and lot pages. The cemetery may only have a single wall map which serves as a key to locating specific graves.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 14, Item 43.

AUTHORIZED: 09/11/2015

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently or until administrative need ends and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

This series has historic permanent value based on the documentation of burials in the cemetery.

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(continued)

PRIMARY CLASSIFICATION:

Public